



SANTA ROSA JUNIOR COLLEGE

NEW STUDENT CHECKLIST

Submit Application

CREATE AN OpenCCC USER ACCOUNT

- Go to <https://admissions.santarosa.edu/apply/> and select your enrollment status.
- Scroll down and click on the "OpenCCC Begin Online Application" box.
- Create an OpenCCC account by clicking "Begin Creating My Account."
 - A confirmation number will be sent to your email address.
 - Be sure to keep your OpenCCC username and password in a secure place.
- Once you have created your OpenCCC account, you will now complete the SRJC application for admissions.

please call 1-877-247-4836 for assistance.

SRJC APPLICATION

- Click "Continue," then "Start A New Application," and read through the Introduction page.
- Click on "Start Application."
- An email will be sent to your email address containing your 9 digit SRJC student identification number (SID).
 - Your SID number is not the same as your OpenCCC confirmation number.
 - Your PIN code will be explained in the email you receive.
 - Be sure to keep your 9 digit SRJC identification number (SID) & PIN in a secure place.

Assessment (Placement) Testing

- New students must complete
- English, ESL, and Math assessment are critical to help you and your counselor determine which courses are suitable for you.
- For testing schedules, free study guides and Jam Sessions, or to make an appointment, check online at <https://assessment.santarosa.edu/>, or call 707-527-4661 for the Santa Rosa campus, or call 707-778-3908 for the Petaluma campus.
- Appointments may also be made through your student portal, under the "Quick Links" section.
- Students may also use the following to place into SRJC English and math courses:
 1. Successful completion of English or math courses at another college. Submit your official transcripts to Admissions & Records, and request for them to be evaluated.
 2. A score of 3 or higher on College Board AP exams in English or math, or
 3. Scored as "ready" for CSU college level English and math through the EAP (STAR) testing at their high school. After applying to SRJC, please check your Student Portal under "myRecords" and "Placement Results" to view your EAP placement.
 4. Placement test results from other two-year colleges will be accepted for evaluation. Submit results to Admissions & Records.

Orientation - Choose one of the following options

1. Register for COUN 270 course, which is the most complete orientation for first time students and gives priority registration.
2. Attend a New Student Orientation on the Santa Rosa Campus. Check the schedule online at <https://counseling.santarosa.edu/orientation-options> or call 707-527-4451 to sign up.
3. Complete an *online* orientation through your student portal. Under the "Quick Links" section, click on "Online Orientation" and follow the instructions.

Meet with a Counselor

After submitting your SRJC application, completing assessments, and attending an orientation, go to the Counseling Department to speak with a counselor. There you can set goals and make your education plan.

For Drop-in hours, appointment information, and other Counseling information, please visit the Counseling Department website at <https://counseling.santarosa.edu/srjc-counseling-department>. To make the most of your meeting with a counselor:

- Review the current Schedule of Classes Online at <https://classes.santarosa.edu/> and make a list of classes that interest you.
- Bring any transcripts from other colleges.
- Bring AP test scores or EAP test results, if applicable.

Registration & Priority

View registration dates online at

<https://admissions.santarosa.edu/academic-calendar/>.

- Register for classes online through your Student Portal. Click "Add/Drop/Register" on the left side of the screen.
- View your Registration Priority online through your Student Portal. Under the "myRecords" section, click on "Priority Registration."
 - If you have questions or concerns about your registration priority, please contact the Counseling Department to speak with a counselor.

Important Contact Information/ Información de Contactos Importantes

- Counseling/Consejería: <https://counseling.santarosa.edu/> 707-527-4451 (Santa Rosa); 707-778-3914 (Petaluma)
- Admissions & Records/Admisiones y Registros: <https://admissions.santarosa.edu/> 707-527-4685
- Career Center/Centro de Carreras: <https://careerdevelopmentsservices.santarosa.edu/> 707-527-4941 (Santa Rosa); 707-778-4179 (Petaluma)
- Disability Resources/Recursos para personas con problemas de aprendizaje y para estudiantes discapacitados: <https://drc.santarosa.edu/> 707-527-4278 (Santa Rosa); 707-778-2491 (Petaluma)
- EOPS: <https://eops.santarosa.edu/eops-services> 707-527-4383
- Financial Aid/Ayuda financiera: <https://financialaid.santarosa.edu/> 707-527-4471 (Santa Rosa); 707-778-2461 (Petaluma)
- Scholarships/Becas: <https://scholarships.santarosa.edu/> 707-527-4740 (Santa Rosa)
- Transfer Center/Centro de Transferencia: <https://transfer.santarosa.edu/>; 707-527-4874